

**MONTGOMERY COUNTY INTERMEDIATE UNIT
EDUCATION FOUNDATION**

***Innovative Educator Grant Program
(Grant awards up to \$1000)
2019-2020 School Year***



Procedures and Application

MCIU Education Foundation (MCIUEF) Grant Procedures

- Eligibility:** Grant applicants ***MUST*** be educators employed by the Montgomery County Intermediate Unit.
- Request for Proposals:** The MCIU Education Foundation is interested in funding proposals that positively impact student learning and promote innovation and best practices in teaching and learning. Proposals requesting funding for programming, supplies and materials that are funded in the program's general budget will not be considered. **This is a competitive grant process and proposals should be well thought out, organized and thorough. All proposals must include a brief summary describing the grant's purpose.**
- Time Line:** Rolling submissions, with deadlines of:
November 26, 2019
February 25, 2020
April 21, 2020

Award notifications the week of January 7th, April 7th and June 2nd.
- Funding:** Grants of up to \$1,000 will be awarded. **Grant funds *must* be used within one year of when they are granted. Unused funds will be released to MCIUEF unrestricted funds and will no longer be available for your grant purposes.**
Funding may be used for educational equipment and technology purchases, software, speakers/consultants, presentations, educational trips and/or books and materials. Applications for laptops, computers or iPads may be accepted but the proposal must clearly define how the technology will be used, specifying the particular applications and their purposes, as well as rationale for why this is not a part of program budgets. Applications for technology devices and/or software requiring the purchase of ongoing service plans will not be accepted.
- Scoring** **Proposals will be scored using the attached rubric. Use the rubric categories to organize and complete your proposal.**
- Evaluation:** Grant applicants and supervisors must sign the grant acceptance agreement included with this application, and submit a **grant evaluation summary** at the conclusion of the grant period. Recipients who received prior grants ***must*** submit this information with the current proposal in order for the proposal to be considered.

Application for Innovative Educator Grant

Applications are accepted throughout the school year and reviewed on a rolling basis. Complete application (originals only, no faxes) must be received by 4:00 pm **on November 26th, 2019, February 25th, 2020 and April 21, 2020**. Emailed applications are acceptable; however, supervisor signature must be included.

Send completed application to: Valentina G. Viletto, Esq.
Director, Community and Government Relations
MCIU
2 West Lafayette St.
Norristown, PA 19401
610-755-9305
mciuef@mciu.org

Applicant's Name/Title: _____

Applicant's Program: _____

Address: _____

Title of Proposal: _____

Applicant's Supervisor: _____

Proposal Summary:

Proposal Narrative

Please attach no more than a 1-2 page proposal that:

1. Clearly explains the project to be funded, the need for the project, and lists measurable goals of the project.
2. Outlines ways in which the project is expected to directly and positively impact student learning.
3. Includes ***all the categories*** delineated on the attached rubric.
4. Provides the assessment plan, which will be used to evaluate the project.

**MCIU Education Foundation
Application for Innovative Educator Grant
Proposal Budget**

The grant request cannot exceed \$1,000. Please be specific in projecting expenditures. List exact cost, type/brand of equipment, and vendor, when applicable. Note any other sources of support. Attach additional pages for budget, if necessary.

<u>Item/Service</u>	<u>Estimated Cost</u>
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. Other sources of funding: _____	\$ _____
TOTAL COST	\$ _____

Agreement:

With submission of this proposal, and upon approval of this grant, the recipient agrees to submit all pertinent receipts and documentation and to complete and submit a financial report and project evaluation upon completion of this project.

Submitted by: _____ _____
Applicant(s) *Date*

Reviewed by: _____ _____
Supervisor *Date*

Supervisor's Comments of Support

Projects must be completed within one year of receipt of grant.

RUBRIC

CATEGORY	4 Points Above Standards	3 Points Meets Standards	2 Points Approaching Standards	Score
Project Proposal	Proposed project is clearly defined and thoughtful. Proposal articulates purpose and how funding will be used to achieve goal/goals in defined period of time.	The proposal adequately defines the project.	Proposed project is not well constructed or described. Major questions arise during review.	
Innovation or Enhancement	The proposal is for a creative, exciting enhancement to the curriculum or an innovative unit of study. Repetition grants include improvements and/or enhancements.	Some aspects of the project are innovative or provide enhancements to existing curriculum or prior projects.	Little of the project is innovative or provides enhancements to existing curriculum or projects.	
Cost Justification	All expenses are listed and justifiable. There are reasonable costs associated with the project.	Most items in budget are justifiable. Back-up information is provided.	Many items in budget are not justifiable or do not directly support the goals of the project.	
Students Impacted	Number of students expected to be impacted by proposal are clearly defined.	Issue of number of students expected to be impacted is addressed.	Number of students expected to be impacted by proposal is neither addressed nor provided.	
Sustainability	Clear articulation of how project or program can be sustained and incorporated into curriculum is provided.	Project or program may be able to be sustained, but this is not clearly articulated.	Project or program is unlikely to be sustainable due to reliance on outside expertise, high consumable expenses, little correlation with curriculum or other reasons.	

Applicant's Name: _____

Total Score: _____